

Government Engineering College, Bhavnagar (021)

Instructions for the Admission cancellation

❖ Student admitted through ACPC but not enrolled to GTU: (for First year and D to D newly admitted students)

The student who has taken admission through ACPC/MHRD in first year OR in third year (Diploma to Degree -Lateral entry) but hasn't filled GTU Enrollment form and wish to cancel the admission then follows the below mentioned procedure:

- Student has to come personally to the student section to apply for admission cancellation. **(Due to COVID-19, send the below mentioned documents to the Institute address.)**
- Student's application in his/her own handwriting only and counter signed by his/her guardian [[Download from the Institute website – Format for Application_Admission cancellation for the first year student](#)]
- Copy of photo-ID of student and guardian having his/her specimen signature issued by Government.
- Copy of admission letter, fees receipt generated by ACPC
- Copy of Institute fee receipt (if any-not mandatory)

❖ Student enrolled to GTU:

The student who gets the **Enrollment No from GTU** and wish to cancel the admission then follows the below mentioned procedure: [[Download from Institute website – Circular_ GTU Enrollment cancellation](#)]

- Student has to personally come to student section to apply for admission cancellation.
- Student's application in his/her own handwriting and counter signed by his/her guardian, Remarks by HOD and institute head. [[Download from Institute website – Application_Enrollment cancellation](#)]
- Copy of photo-ID of student and guardian having his/her specimen signature issued by Government.
- GTU form for Enrollment cancellation dully filled and signed by candidate and guardian. [[Download from Institute website – Form_ GTU Enrollment cancellation](#)]
- Copy of latest institute fee receipt.
- No due certificate.

Note: Student must submit listed documents for admission cancellation. Application without details/Documents will not be processed.